

# WESTMOUNT SCHOOL ASSOCIATION MEETING

Monday, May 30, 2016 @ 7:00 pm School Meeting Room

**Attendance:** Patricia Tupper, Lesley MacInnis, Catherine Bouliane, Maurina Fougere, Tonya Malay, Naomi Shelton, Stephanie Rice, Stacie Rimmer, Janet MacNeil, Diane Axell, Natalia Diaz-Insense, Teresa Orser, Amy Curry, Alexandra Smith, Nancy Anningson, Amanda Beresford, Leanne Andreczyk, Tiffany Connell, Michelle Watson and Juliana Boyd

**Regrets:** Sean Flemming

## MINUTES - 2016-2017 WSA Annual General Meeting

### 1. **Vote to approve April 25, 2016 meeting minutes**

**Motion:** To approve minutes as circulated (motioned via email on May 21, 2016)

**Approved:** Teresa Orser      **Seconded:** Diane Axel      **Vote:** All for/0 against

### 2. **New Principal Welcome**

Lesley MacInnis will be the new principal next year. She introduced herself to the WSA. Ms. MacInnis is currently the principal at Chebucto Heights in Cowie Hill and was previously vice principal at Central Spryfield. Her background is in special education and she taught in the learning centre at John W MacLeod for many years.

### 3. **New Business – Tonya Malay**

**Review of the WSA By-laws** – descriptions of the positions being voted on were read out and the duties of each position explained.

**2016-2017 WSA AGM** - vote on positons for next year

**President** (two-year term)      **Nominee:** Leanne Andreczyk

**Approved:** Naomi Shelton      **Seconded:** Teresa Orser      **Vote:** All for/0 against

**Vice President** (two-year term)      **Nominee:** Amanda Beresford

**Approved:** Naomi Shelton      **Seconded:** Teresa Orser      **Vote:** All for/0 against

**Members at large** (two-year term)      **Nominees:** Tiffany Connell, Janet MacNeil, Stephanie Rice, Stacie Rimmer, and Shanda LaRamee-Jones

**Approved:** Amanda Beresford      **Seconded:** Teresa Orser      **Vote:** All for/0 against

**The 2016-2017 WSA Volunteer Executive will be:**

**President:** Leanne Andreczyk (2 year term)

**Past President:** Tonya Malay (2 year term)

**Vice President:** Amanda Beresford (2 year term)

**Treasurer:** Nancy Anningson (1 year term remaining)

**Secretary:** Naomi Shelton (1 year term remaining)

Members at Large:

- Diane Axell (1 year term remaining)
- Tiffany Connell (2 year term)
- Janet MacNeil (2 year term)
- Stephanie Rice (2 year term)
- Stacie Rimmer (2 year term)
- Shanda LaRamee-Jones (2 year term)

4. **Pending Action Items Carried Over/Updates**

- Water Fountain Faucet update – Ms. Bouliane
  - The work will not happen before the summer
  - New faucets will be added to the existing water fountains to allow water bottles to be filled
  - Stacie Rimmer mentioned that Grosvenor-Wentworth school had a similar water fountain issue and the work was done very quickly.
  - Ms. Bouliane will look into this and see what type of water fountain was used in that school.
  
- Quad improvements update – Ms. Bouliane
  - The work is set to take place in the next 2-4 weeks
  - The benches and picnic tables will be installed
  - The WSA will organize to do the stenciling for the snakes and ladders
  - Janet McNeil reported that RBC has given a \$1,000 grant
  - 3 RBC employees need to help with the work
  - This grant supports outdoor play – snakes & ladders and basketball nets

**Update:** Janet reported via email on June 15<sup>th</sup> that a work party will be organized on Sat. June. 18<sup>th</sup> to paint the stencils and fix basketball nets. This work is supported by the RBC grant.

- LCD request update & discussion (the April 25<sup>th</sup> minutes indicate details on this item have changed and should be discussed again).
  - The vote on funding for the LCD project has been deferred until the 2016-2017 budget meeting on June. 27.
  
- Grade 6 end of year medals – Teresa Orser
  - The medals cost 49 cents each.
  - They can be ordered through nova trophy
  - The grade 6 medals have been done for the last 2 years

**Motion:** to approve funding for medals for all the grade 6 students.

**Vote:** *Non in favour/ all against*

5. **Treasurer's Report** – Nancy Anningson

*Please see the full report on the following page*

**Please note:** *all expenses for this year should be in to Ms. D'Eon by June 17.*

**Motion:** *to approve the treasurer's report as presented.*

**Approved:** *Diane Axell*    **Seconded:** *Amanda Beresford*    **Vote:** *All for/0 against*

**Update:** on June 9<sup>th</sup> Nancy emailed to update the WSA executive with regards to a summer GIC investment. She reported that a GIC for \$14,000 would only earn \$8.63 for the summer. She suggested that this idea of the GIC investment be scrapped.

**Motion:** **To forget the short term GIC investment for WSA funds.**

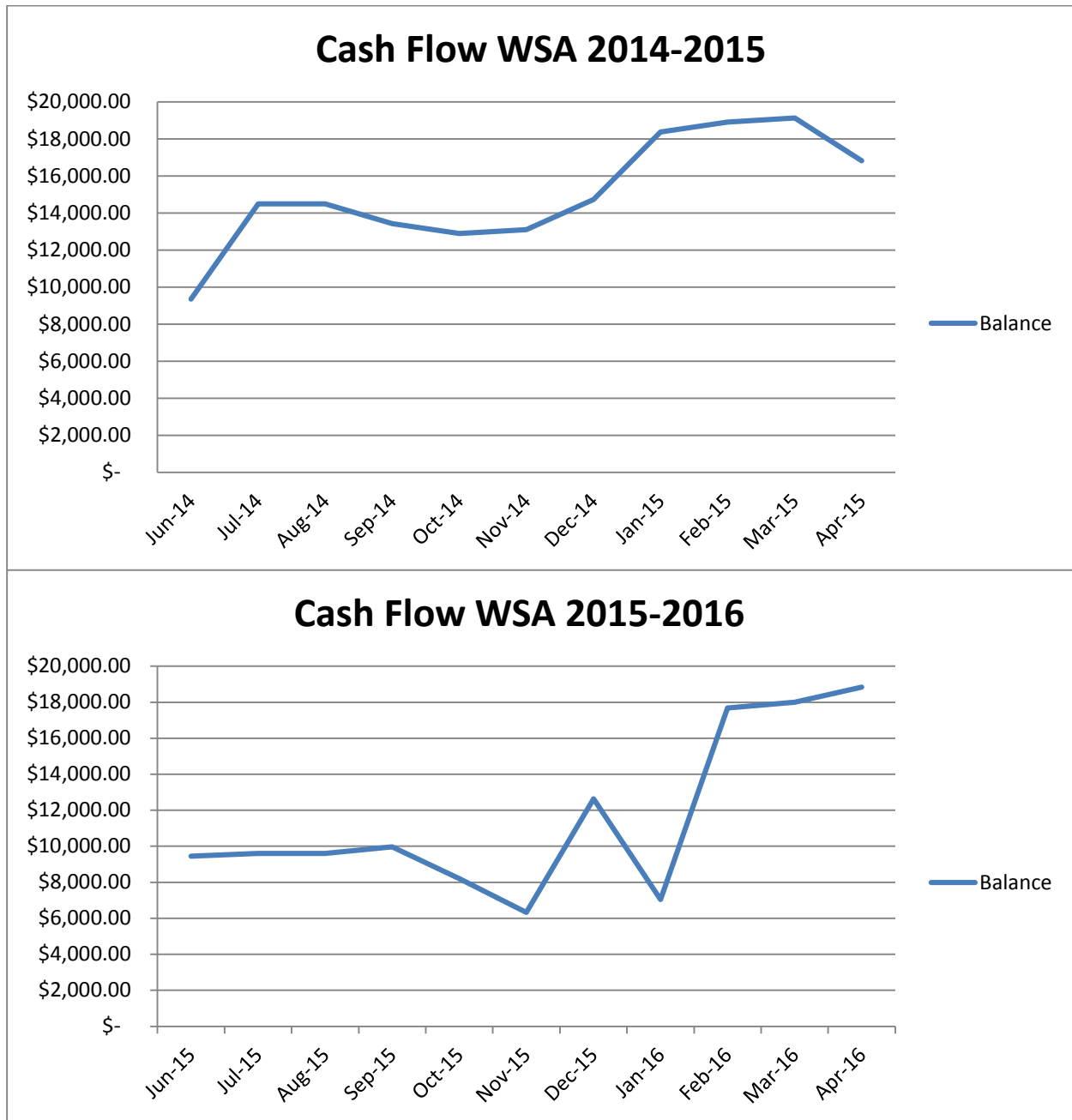
**Approved:** *Naomi Shelton*    **Seconded:** *Leanne Andrezyk*    **Vote:** *All for/0 against*

## UPDATE ON CURRENT FINANCIALS:

Bank balance on <b>April 30, 2016</b> (reconciled)	\$26,054.93
Subtract Quad Improvement grant	<u>-\$ 7,217.40</u>
Adjusted balance	<b>\$18,837.53</b>

(May spending = \$670.45 for 1 police check, staff appreciation event and Spring Fair prizes)	
Anticipated spending to school year end:	-\$12,400.00
Anticipated income (revenue less expenses) from Spring Fair 2016:	<u>\$ 7,000.00</u>
<b>Anticipated year end balance (less quad expenses)</b>	<b>\$13,437.53</b>

### CASH FLOW REVIEW



6. **Funding Requests**

\$110 (scrapbooks) – Ms. Fougere requested \$110 to support student scrapbook (\$3.50 each for 26 students) for grade six students.

**Motion:** to approve \$110 for Ms. Fougere's student scrapbooks.

**Approved:** Teresa Orser      **Seconded:** Leanne Andrecyk      **vote:** All for/0 against

7. **WSA Event Reviews & Updates**

- Spring Fair update – the planning is going well
- Tickets will be pre-sold on Friday at recess
- Nancy will arrange a float for Diane

8. **School Events** – Catherine Bouliane

- Grade 6 Bayside trip update
- The t-shirts are orders
- There are 12-15 chaperones but are short by 3 male chaperones

9. **Other Business**

- **Junior Achievement Program** – update from Nancy Anningson
  - Westmount is on board with the JA grade 6 intro to business program
  - Nancy has already done a session with Ms. Doucet's class and will do one next week with Ms. Fougere's class.
  - Thank you Nancy for bringing this free program to Westmount
- **Future meeting schedule**
  - A special meeting will be held on Mon. June 27 at 5 pm to discuss the WSA budget for next year.
  - This meeting will include the wish list for technology for next year
  - The vote on the LCD work will be deferred until this meeting.
- **Retirement Gifts**
  - There will be one gift for the four teachers retiring (\$50/retiree).
  - The retirees have asked for a Lego builders table for the school

**Action Item:** Tonya will procure the Lego table for the retirement gift.

**Update:** On June 7<sup>th</sup> via email Tonya reported that she found a Lego table at Costco and circulated the information. As well, she indicated that Bryan Gerrior asked if the WSA could provide him with a new chair.

The cost is as follows:

1. Lego Table as retirement gift (approx. \$149.99 plus tax)
2. Office Chair for Bryan Gerrior (approx. \$129.99 plus tax)

Total price is 321.98.

**Motion:** to approve \$149.99 plus tax to purchase a Lego table from Costco as a retirement gift for the four teachers retiring.

**Approved:** Diane Axell      **Seconded:** Alexandra Smith      **vote:** All for/0 against

**Motion:** To approve \$129.99 plus tax to purchase an office chair from Costco for Bryan Gerrior.

**Approved:** Alexandra Smith      **Seconded:** Natalia Diaz-Insense

**Vote:** All for/1 against

- **2016-2017 Event Dates** – On June 11<sup>th</sup>, Tonya Malay reported the following via email to the WSA executive:
  - HRSB has changed its policy regarding gym bookings. All bookings must be made now and no further dates can be added.
  - Tonya worked with Ms. Tupper to secure dates for WSA events next year.
  - The following dates have been booked for 2016-2017 events:
    - Family Fall Feast (5th for prep work) October 6th
    - Breakfast with Santa (9th for prep work) December 10th
    - Trinkets to Treasures (15th prep work) December 16th
    - Family Dance February 9th
    - Past, Present, Future Celebration March 2nd
    - Musical (12th prep work) April 13th
    - Spring Fair (26th for prep work) May 27th

**10. Principal's Report – Patricia Tupper**

- The class configurations for next year will be determined by HRSB.
- So far the class structure is as follows:
  - 2 primary classes
  - P/1 class
  - 1 grade 1 class
  - A grade 1/2 class
  - 2 grade 2 classes
  - 2 grade 3 classes
  - A 4/3 class
  - 1 grade 4 class
  - A 4/5 class
  - 2 grade 5/6 classes
  - 1 grade 6 class
- This may not be the final configuration. The school will work with HRSB.
- The entire school recently enjoyed a film festival day. Grade 6 students went to the film festival. Grades 3-5 went to Sir Charles Tupper to see their play and grades P-2 also went to the film festival.
- Multi-cultural day went well. Many of our new families and students were involved.
- The grade 6 students went to St. Agnes for orientation
- The spring fair is coming
- June 8<sup>th</sup> is bring your bike to school day
- June 10<sup>th</sup> is the talent show
- June 17<sup>th</sup> is the last day for the Chinese students
- June 20<sup>th</sup> will be the field day.
- June 22 is the grade 6 closing
- June 29 is the last day of school
- Primary orientation is tomorrow.

**Update:** On June 17<sup>th</sup> Ms. Bouliane sent an email to inform the WSA that she has a position as principal at Sambro elementary next year. This means there will be a new vice principal at Westmount next year.

**11. Motion to Adjourn @ 8:30 PM**

**Approved:** Nancy Anningson    **Seconded:** Amanda Beresford    **vote:** All for/0 against

**Next Meeting:** Monday June 27, 5 pm at the school – Budgeting for next year

**Motion:** To approve minutes as circulated (motioned via email on June 20, 2016)

**Approved:** Nancy Anningson    **Seconded:** Teresa Orser    **Vote:** All for/0 against