

1. **Present:** Staff: Principal, Lesley MacInnis; Teachers, Mark Harnish and Helen Totton; Joan MacNaughton
Community Members: Nadine Smillie, Marie March,
Parents: Stacie Rimmer
Regrets: Chair, Natalia Diaz-Insense, Vice-Chair, Torquil Duncan, Vice Principal;
Thomas Cleary, Joan Malay

Meeting called to order at 6:05 by Marie March (Acting Chair)

2. It was moved by Joan MacNaughton, second motion by Stacie Rimmer that the agenda be approved as circulated. Motion carried.

3. It was moved by Nadine Smillie, seconded by Stacie Rimmer that the minutes be approved (as amended). Motion carried.

4. **Correspondence:** none to discuss

5. Principal's Report:

Spirit Assembly: Still encouraging positive behaviours but they have changed from what was done in the past. Two students will be recognized by each teacher each month. The students will be announced and recognized for the positive behaviours that they display at a Spirit Assembly. Teachers will stand in a tunnel and high five all of the students that were recognized as they walk through. The students will then get to paint their hand and high five the bulletin board in the hallway.

In addition to the Spirit Assembly, students will earn ballets that will be placed in a container for each class. Two names will be drawn on a monthly basis and those students will get to eat a pizza lunch with the Principal and Vice Principal.

Work to Rule: Will start December 5th, all extra duties outside of teaching will be suspended, Teachers will enter work 20 minutes before instructional time and leave 20 minutes after. They will not work during their lunch hour. Lesley will attend a Principals meeting tomorrow to find out more and will share this information once she has it.

Stacie questioned what falls under the work to rule action. Marie raised concerns around the safety of students if the school is short lunch monitors. In the past teachers stayed and covered the supervision if there weren't enough Lunch Monitors. Stacie asked if parents could provide supervision at lunch hour but there is process that needs to be done before people are approved to be Lunch Monitors.

6. **Old Business:**

a) Long Range Outlook Update (Lesley)

PD feedback on 4 questions, updated annually.

Questions:

1. Are grade re-configurations of schools an option worth considering when addressing excess and/or limited spaces in our schools? (for example P-9 and HS)
2. How does optional capacity/utilization of school space impact student learning?
3. How does age of the facility impact student learning?
4. What are the most significant factors in precipitating a school review?

Most important issues to consider when dealing with re-configurations?

Joan feels that all aspects should be included.

Also the projected population is inaccurate.

Compared to other schools that provided same services Westmont seemed to be getting a lower review.

b) SAC PD Day (Lesley)

Threat Risk Assessment: guiding principles from HRSB.

Focus of PD was determining whether behaviours were worrisome behaviours, high risk behaviours, an imminent danger.

The PD focussed on different scenarios and what level of threat they would be. Lesley will send the report out to all of the SAC members.

Report Cards were sent home last week.

Tried to communicate changes in grading with new Well Developed (WD), Developing as expected (D), or Needs Development (ND)

7. **New Business:** None at this time

8. **AOB**

Conflict of interest guidelines:

Marie asked that the conflict of interests guidelines be shared with the SAC committee.

Lesley will get the information from her supervisor and share the information at the next meeting.

Stacie Rimmer:

Are there any options for hot lunch programs? Who makes the decisions about where it is coming from?

Ann D'eon has been the staff contact person with Papa Mario's. She contacted the business, sent out collection envelopes to classroom teachers, counted the money, and made class lists for each classroom. Other options are available, we just need a person to take charge and organize it.

9. Next Meeting Date is Jan. 30, 2017 at 6pm

It was moved by Mark Harnish, seconded by that the meeting be adjourned at 6:50.
Motion carried.