

Westmount School Association

MINUTES

For February 27, 2017 @7:00 pm
Westmount School

Attending: Leanne Andrecyk, Amanda Beresford, Tiffaney Connell, Shanda LaRamee-Jones, Janet MacNeil, Stephanie Rice, Stacie Rimmer, Naomi Shelton, Lesley MacInnis, Ian MacRae, Julianna Boyd, Sean Flemming, Michelle MacAulay, Vanessa Thomson, Wendy MacIsaac

Regrets: Tonya Malay and Nancy Anningson

1. Welcome & Introduction of Guests – Leanne Andrecyk

Leanne explained that due to the work to rule the WSA did not have an official meeting in January but the WSA executive did have an informal meeting off site. The purpose was to help continue the work of the WSA and discuss potential fundraising options. There were no formal minutes.

2. Approval of Minutes from November 28, 2016

Motion (email Dec. 2, 2016): to approve the Nov. 28, 2016 WSA meeting minutes as circulated.

Approved: Janet MacNeil **Seconded:** Nancy Anningson **vote:** All for/0 against

3. Principal's Report – Lesley MacInnis and Ian MacRae

Staffing - Mr. MacRae will be acting Vice Principal while Mr. Cleary is on leave. He will return in September. There have been a few other staffing shifts as well.

Work to rule transition – Following the provincial legislation the school is adapting to the new situation. Superintendent has identified priorities and the school is looking at what it needs to do. As a community, we can be confident that our kids are learning and our teacher were teaching. Lesley reported that she is proud of how the staff have dealt with the situation. The climate in the school is positive and staff have been amazing. The union has provided teachers with a list of things that are part of their job. Some things that did not take place under work for rule will resume and others will not. It will take time and the school asks for patience as they determine what the new normal will look like. Lesley will resume the monthly newsletter soon. Parent meetings after school will happen as arranged by the classroom teacher. Some teachers may provide extra help at recess or lunch. The SAC and WSA are back in action. Parent teacher meetings in April and report cards will proceed. Staff are discussing what will happen with things such as the breakfast and hot lunch programs. The school will let parents know about these things as decisions are made.

Grade 6 Trip - the grade 6 trip will happen. It will tentatively be a day event sometime in the last week of June. They are considering a trip to McNabb's island and a visit to the new discovery centre. There may be an event for families. School will organize the day and ask the grade 6 parents to help. The final plan needs to be determined before we know what funding is needed.

Superintendent's Directive on Fundraising – The HRSB Superintendent issued a directive regarding fundraising and the accumulation of surplus school based funds. It directs school associations to not carry over a balance of funds each year. We must spend the money we raise in that fiscal year or earmark it for a special project. The WSA practice of earmarking funds for particular areas of support is in keeping with this directive. We can earmark funds for large projects such as technology. This is something to consider for budgeting.

Government – Student Support Grant – The government grants for school activities will continue. \$5,000 plus \$1 for every student (approximately \$5,300 for Westmount). This helps the school to bring in guest speakers and special performances that are curriculum related. This money could also be used to support grade 6 class trip. The school must spend the grant by June but need a plan for the funds before the end of March. This money will also help fund field trips. Therefore, the WSA could allocate funds to other areas such as technology instead of field trips. This is something to consider when setting the WSA budget for next year.

School wish list - Leslie will start working on a list of what the school would like support with next year. She will present it at the next meeting. The focus will be on technology. The school has a technology advisor and they help determine what is needed to support students.

Personal Fundraising Donations – Donations can be made to the school through the school board. HRSB issues a tax receipt.

School Musical - The musical has been deferred until next year. The rights to the play have been extended for next year.

Family Dance – The school will look to see if there is an opportunity to have a family dance in April.

Multi-cultural day – The school will look at hosting the annual multi-cultural in April

School Instruments – There is no grade 6 band. Other opportunities to expose the students to instruments were discussed, such as guitar club. Leslie will consider this further.

4. **Treasurer's Report** – Naomi Shelton presented the Treasurer's report on behalf of Nancy Anningson – *Please see the next page*

Motion: to approve the treasurer's report as presented.

Approved: Janet MacNeil **Seconded:** Stacie Rimmer **vote:** All for/0 against

WESTMOUNT SCHOOL ASSOCIATION			
	BALANCE AS OF January 31 ,2016	NOTES	
RECONCILED BANK BALANCE:	\$11,820.94		
Ear-Marked amounts	\$1,000.00	RBC Outdoor Classroom amount	
Residual amounts to be re-allocated	\$985.41	RBC remainder for 2015-2016 grant	
Residual amounts to be re-allocated	\$405.79	Remainder bike/scooter rack grant	
CASH BALANCE:	\$9,429.74		
Donations to be deposited (March 2017)	\$2,700.00	(Chisholm/Mawji, Heritage Gas, Rimmer)	
Adjusted bank balance (once donations are deposited)	\$12,129.74		
EXPENSE BUDGET 2016-2017	Approved and Spent	Approved, Pending Expenditure	Remainder
1. Criminal Records Checks (\$1,000):	\$260.00	\$0.00	\$740.00
2. Classroom Supplies (\$4,400):	\$4,400.00	\$0.00	\$0.00
3. Awards, Recognition & Gifts (\$1,050):	\$0.00	\$0.00	\$1,050.00
4. WSA Operating Costs (3,000):	\$2,013.20	\$0.00	\$986.80
5. School Pride & Promotions (\$1,500):	\$152.83	\$0.00	\$1,347.17
6. Technology (\$10,716.96):	\$10,716.96	\$0.00	\$0.00
7. School Events, Initiatives & Special Projects (\$6,250):	\$379.20	\$0.00	\$5,870.80
8. Grade 6 Class trip (\$3,000):	\$0.00	\$0.00	\$3,000.00
Expenditure total: \$30,916.96	\$17,922.19	\$0.00	\$12,994.77

5. Event Chairs' Pre and/or Post Event Report

Discussion regarding events was covered in the Principal's report

6. Funding Requests Presentation & Discussion – No funding requests this month

7. Other

- Running Club – Juliana Boyd
 - Juliana would like to have a running club this year if the gym teacher is available. Leslie will ask the gym teacher if they are interested.
 - Volunteers would be needed.
 - The WSA usually provides \$250 for a pizza party for running club. We will consider this funding request at the next meeting if the club moves ahead.

8. Motion to Adjourn

Approved: Tiffany Connell **Seconded:** Stephanie Rice **vote:** All for/0 against

Next Meeting: March 26, 2017 @ 7:00 pm