

Westmount School Association

MINUTES - WSA Business Meeting

For Nov 27, 2017 @7:00 pm
Westmount School

Attending: Leanne Andrecyk, Amanda Beresford, Janet MacNeil, Stephanie Rice, Tom Cleary, Erin Todd, Vanessa Thompson, Anne Mahalik, Tonya Malay, Margot Dietrich, Maurina Fougere, Eric Henry, Stacie Rimmer, Vicky Terrio, Michelle MacAualy

Regrets: Tiffany Connell, Shanda La-Ramee Jones, Nancy Anningson

Business Meeting

1. **Welcome** - Leanne Andrecyk, WSA President
2. **Approval of Minutes** from the October 30, 2017 WSA meeting.
Motion: to approve the Oct 30, 2017 minutes as circulated.
Approved: Amanda Beresford **Seconded:** Stephanie Rice **vote:** All for/0 against
3. **Review of Pending Action Items**
 - **Action Item:** Nancy Anningson and Janet MacNeil have agreed to investigate funding via RBC grants for the front foyer project to provide paint, supplies and volunteer labor
 - **Update:** Deferred to next meeting
4. **Principal's Report** – Tom Cleary, Vice Principal
 - The Babysitting course was offered November 8th & 9th
 - 18 Grade 6's will be attending WE Day on November 30th
 - students were required to submit an essay and make a commitment to the WE Day Club for the remainder of the year
 - Report cards go home on November 30th
 - Book Fair coincides with Parent/Teacher meetings on the December 5th, 6th, 7th
5. **Treasurer's Report ending October 2017** – Leanne Andrecyk
Motion: to approve the Treasurer's report as circulated below
Approved: Anne Mahalik **Seconded:** Stacie Rimmer **vote:** All for/0 against
 - Nancy was unable to attend
 - As of October 31, 2017 Bank Balance: \$7611.21
 - A full accounting will be provided at the January meeting
 - The Campaign For Westmount will be released to coincide with Giving Tuesday

- The campaign will bring awareness to the school's charitable status so that families may consider Westmount as part of their planned giving each year
- A Westmount Family has generously agreed to make an anonymous \$5,000 donation to the school designated to activities for learning outside of the classroom.
 - Suggestions and ideas for activities and field trips are welcomed
 - The amount will be ear-marked within the budget and distributed as per the association's regular funding request process
- In anticipation of receiving donations we would like to be able to send out thank you cards designed by students
 - Leanne will arrange for a box to be placed on the WSA table at the main entrance of the school where students can choose to drop off art work that would be used to create the cards.
 - A process to decide on the final artwork will be discussed based on what is received

6. Event Reports

- **Breakfast with Santa (December 2, 2017)** – Janet MacNeil
 - The event is prepped and ready to go for Saturday morning and will include:
 - Pancake breakfast service (led by the Grade 6s)
 - Barista Coffee Station
 - New To You Student Shopping Stop
 - Bake Sale
 - Silent Auction
 - Face Painting & Henna
 - Polar Express (Cake Walk)
 - Selfie with Santa
- **Family Dance (February 8, 2018)** – Leanne Andrecyk & Amanda Beresford
 - Last year's event was offered free of charge to encourage family participation after work to rule
 - An entrance fee will be reinstated to assist with covering costs
 - \$2 entrance per person
 - \$2 per pizza slice
 - Olivia MacKenzie, a 12 year old from Windsor works as a DJ for school dances to raise money to attend a Tae Kwon Do National competition
 - Leanne will investigate her availability and details about her playlists for consideration
 - Please contact Amanda or Leanne if you are interested in helping with the event:
 - Arrange for pizza delivery with Papa Marios
 - Sell tickets at the door
 - Serve pizza
 - Maintain the water station
 - Set-up/Tear-down

7. Funding Requests

- **\$750 – start-up funds for the Family Dance**
Motion: to approve \$750 for start-up funds for the Family Dance.

Approved: Stacie Rimmer **Seconded:** Jane MacNeil **Vote:** All for/0 against

8. Volunteer Positions

- A reminder of the following positions that will open up for election in the spring of 2018. Please pass the word along to Westmount families who would be interested in volunteering:
 - President
 - Vice President
 - Secretary (vacant now)
 - Treasurer
 - 5 Members At Large
- The following events are also in need of Co-Chairs for the 2018/19 school year:
 - Primary Parent Social (Stacie Rimmer requires a co-chair for 2018)
 - Fall Feast (Vanessa Thomson requires a co-chair for 2018)
 - Family Dance (Amanda Beresford requires a co-chair for 2019)

9. Motion to Adjourn

Approved: Stacie Rimmer **Seconded:** Janet MacNeil **vote:** All for/0 against

Next Meeting – January 29, 2018 @ 7:00 pm